



Calendar

SEMESTER 1	SEPTEMBER							SEMESTER 2	FEBRUARY						
	M	T	W	T	F	S	S		M	T	W	T	F	S	S
	¹ 30	31	1	2	3	4	5		²⁰ 31	1	2	3	4	5	6
	² 7	7	8	9	10	11	12		²¹ 7	8	9	10	11	12	13
	³ 14	14	15	16	17	18	19		²² 14	15	16	17	18	19	20
	⁴ 21	21	22	23	24	25	26		21	22	23	24	25	26	27
OCTOBER							MARCH								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
⁵ 27	28	29	30	1	2	3	²³ 28	1	2	3	4	5	6		
⁶ 4	5	6	7	8	9	10	²⁴ 7	8	9	10	11	12	13		
⁷ 11	12	13	14	15	16	17	²⁵ 14	15	16	17	18	19	20		
⁸ 18	19	20	21	22	23	24	²⁶ 21	22	23	24	25	26	27		
25	26	27	28	29	30	31									
NOVEMBER							APRIL								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
⁹ 1	2	3	4	5	6	7	²⁷ 28	29	30	31	1	2	3		
¹⁰ 8	9	10	11	12	13	14	²⁸ 4	5	6	7	8	9	10		
¹¹ 15	16	17	18	19	20	21	11	12	13	14	15	16	17		
¹² 22	23	24	25	26	27	28	18	19	20	21	22	23	24		
							²⁹ 25	26	27	28	29	30	1		
DECEMBER							MAY								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
¹³ 29	30	1	2	3	4	5	³⁰ 2	3	4	5	6	7	8		
¹⁴ 6	7	8	9	10	11	12	³¹ 9	10	11	12	13	14	15		
¹⁵ 13	14	15	16	17	18	19	³² 16	17	18	19	20	21	22		
¹⁶ 20	21	22	23	24	25	26	³³ 23	24	25	26	27	28	29		
JANUARY							JUNE								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
27	28	29	30	31	1	2	³⁴ 30	31	1	2	3	4	5		
3	4	5	6	7	8	9	³⁵ 6	7	8	9	10	11	12		
¹⁷ 10	11	12	13	14	15	16	³⁶ 13	14	15	16	17	18	19		
¹⁸ 17	18	19	20	21	22	23	³⁷ 20	21	22	23	24	25	26		
¹⁹ 24	25	26	27	28	29	30									

studio break

workshop for ages 5-8

workshop for ages 9-10

concert

multi-age workshop

workshop for ages 11+



Tuition Fees

- There is an annual registration fee of €80 payable at registration. This fee goes towards the cost of materials for the year and reserves your spot in the schedule.
- Semester payments include a 5% discount. This has already been applied to the rates below.
- 30-minute solo lessons are recommended for adult students only.
- Children who are enrolled in buddy or solo lessons can participate in 2 concerts and up to 12 group workshops per year. There is no extra fee for these but registration is required.

AT THE STUDIO			
Buddy Lessons			
	60 mins	70 mins	
Semesterly	€637	€760	
Monthly	€134	€160	
Beginner Group Classes			
	Mini Musicians 40 mins	Piano Launchpad 60 mins	
Semesterly	€262	€390	
Monthly	€55	€82	
Solo Lessons			
	30 mins*	45 mins	60 mins
Semesterly	€390	€561	€751
Monthly	€83	€118	€158

AT HOME			
First Student			
	30 mins*	45 mins	60 mins
Semesterly	€561	€732	€922
Monthly	€119	€154	€194
Additional Students			
	30 mins*	45 mins	60 mins
Semesterly	€390	€561	€751
Monthly	€83	€118	€158



Studio Policies

These simple guidelines are what keep the Colourful Keys Piano Studio running smoothly and effectively, and ensure that all students receive the equal attention they deserve.

Semester Payments

- There are two semesters: September to January and February to June.
- Payments will be made before the first lesson of each semester by bank transfer. Late payments will incur a 10% late fee.
- There is an €80 registration fee payable when registering. This holds your spot in the studio and goes towards the cost of materials and books throughout the year.
- Fees cover the cost of tuition, studio events and all materials, including books. Optional events (such as competitions, festivals and exams) will be paid for by the student/parent.

Monthly Payments

- The monthly payment amount is divided evenly between the 10 months from September to June inclusive. The tuition fee is the same whether there are 5 or 2 scheduled lessons in a given month.
- Payments will be made before the first lesson of each month by bank transfer. Late payments will incur a 10% late fee.
- There is a €80 registration fee payable when registering. This holds your spot in the studio and goes towards the cost of materials and books throughout the year.
- Fees cover the cost of tuition, studio events and all materials, including books. Optional events (such as competitions, festivals and exams) will be paid for by the student/parent.

Schedule

- Lessons are scheduled at a mutually agreed time when the student begins lessons, and at the commencement of each academic year thereafter. If a student/parent wishes to change their lesson time mid-year this can be discussed on a case-by-case basis, however, this is subject to availability and cannot be guaranteed.
- Children who are enrolled in buddy or solo lessons can also participate in 2 concerts and up to 12 group workshops per year. There is no extra fee for these but registration is required.

Missed Lessons

- If a student will be missing their lesson for any reason they should inform me by text or email with as much notice as possible so that we can organise a video or online lesson.
- There is one flex week accounted for in the tuition. This time off will be taken at the teacher's discretion. If for any reason the teacher has to cancel more than one lesson in the year, s/he will offer a make-up lesson at a different time, or if a suitable time can not be arranged, we will refund the fee.
- In the case of inclement weather, lessons will be done online via Zoom.

Punctuality

- In the case of lessons at the studio, if a student is late this simply takes time out of the lesson, i.e. the lesson will start when the student arrives and will still finish at the usual time.
- If the lesson is in the student's home and the student is not there at the arranged time, the teacher will wait outside the house for 5 minutes. If the student arrives within this time the lesson will proceed as normal, and will still finish at the scheduled time.



Privacy Policy

1. HOW WE USE YOUR PERSONAL DATA

We are committed to protecting your personal data.

The only data we collect from you is as submitted by you on the form overleaf.

We will use your non-sensitive personal data to (i) register you as a new client, (ii) manage payment, (iii) collect and recover monies owed to us (iv) to manage our relationship with you, (v) send you details of our goods and services.

Our legal grounds for processing your data are in relation to points (i) to (iv) above are for performance of a contract with you and in relation to (iii) and (v) above, necessary for our legitimate interests to develop our products/services and grow our business and to recover monies owed.

We will not share your details with third parties for marketing purposes except with your express consent.

2. DATA SECURITY

We have put in place security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. We also limit access to your personal data to those employees, agents, contractors and other third parties who have a business need to know such data. They will only process your personal data on our instructions and are subject to a duty of confidentiality. We have put in place procedures to deal with any suspected personal data breaches and will notify you and any applicable regulator where we are legally required to do so.

In certain circumstances you can ask us to delete your data. See the section entitled 'your rights' below for more information.

We may anonymise your personal data (so that you can no longer be identified from such data) for research or statistical purposes in which case we may use this information indefinitely without further notice to you.

3. DATA RETENTION

We will only keep your personal data for as long as is necessary to fulfil the purposes for which we collected it. We may retain your data to satisfy any legal, accounting, or reporting requirements so for example we need to keep certain information about you for 6 years after you cease to be a client for tax purposes.

You have the right to ask us to delete the personal data we hold about you in certain circumstances. See section 6 below.

4. YOUR RIGHTS

You are able to exercise certain rights in relation to your personal data that we process. These are set out in more detail at: <https://www.dataprotection.ie/docs/A-guide-to-your-rights-Plain-English-Version/r/858.htm>

5. KEEPING YOUR DATA UP TO DATE

We have a duty to keep your personal data up to date and accurate so you will need to submit a new form each year with up-to-date data.

If there are any changes to your personal data (such as a change of address) please let us know as soon as possible by writing to or emailing the addresses set out in section 6 above.

6. COMPLAINTS

If you are not happy with any aspect of how we collect and use your data, you have the right to complain to the Data Protection Commissioner (DPC), the Irish supervisory authority for data protection issues (www.dataprotection.ie). We should be grateful if you would contact us first if you do have a complaint so that we can try to resolve it for you.

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